

State Center City Council  
Regular Meeting Minutes  
June 17, 2025, 5:30 p.m.

State Center City Council met in regular session on Tuesday, June 17, 2025, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant (arriving at 5:35), Nichols, Quick, and Shaffar. Absent: None. Others present: E. Thompson, Chris Davis, Chief Pfantz, Deputy Clerk Yates, Nick Fredriksen, Kohle Nieland, Matt Schroeder (Greiner Construction), C. Wernimont & J. Malloy (Melee), Robin Hobbs, and L. Bearden, City Clerk and many fire/EMS volunteers.

- There were no public comments.
- Motion by Quick, 2<sup>nd</sup> by Darrow to approve the agenda; motion passes 4-0.
- Motion by Darrow, 2<sup>nd</sup> by Quick to approve the consent agenda including transfers totaling \$72,551.58; motion passes 4-0 roll call.
- M. Schroeder with Greiner presented the bid tab and summary for the Fire Station project. The apparent low base bid came in at \$2,364,512. Schroeder discussed the components of the bid noting subs that came in over and under the estimated budget cost. Motion by Darrow, 2<sup>nd</sup> by Shaffar to reject the apparent low bid. Motion passes 5-0 roll call. There was then discussion relating to fund-raising plans for the project and having the project committee schedule to meet to review the plans for the project.
- Motion by Shaffar, 2<sup>nd</sup> by Grant approving the addition of Rachael McAnulty as a member of the Fire & EMS department. Motion passes 5-0.
- Motion by Shaffar approving the 3<sup>rd</sup> reading of Ordinance 388 Sewer Rate Increase. Darrow 2<sup>nd</sup>; motion passes 5-0 roll call. Motion by Darrow, 2<sup>nd</sup> by Grant to adopt Ordinance 388. Motion passes 5-0 roll call. Ordinance 388 will be in effect upon publication and for July 5<sup>th</sup> utility billing.
- Motion by Quick approving the 3<sup>rd</sup> reading of Ordinance 389 Prohibit Ground Solar Arrays. Shaffar 2<sup>nd</sup>; motion passes 5-0 roll call. Motion by Quick, 2<sup>nd</sup> by Grant to adopt Ordinance 388. Motion passes 5-0 roll call. Ordinance 389 will be in effect upon publication.
- Motion by Darrow approving the 1<sup>st</sup> reading of Ordinance 390 Council Compensation raised to \$1,000.00 annually. Grant 2<sup>nd</sup>; motion passes 5-0 roll call.
- Motion by Grant approving the 1<sup>st</sup> reading of Ordinance 391 Mayor Compensation Raised to \$2,800.00 annually. Nichols 2<sup>nd</sup>; motion passes 5-0 roll call.
- The clerk reported that A&A, pickleball court contractor would start the project after Rose Festival. Nieland confirmed that the preconstruction meeting will be held June 26<sup>th</sup> with construction starting that day.
- The clerk reported that we have received the signed quit claim deed for the future brush dump from the Gutekunst Trust. Grant moved to adopt Res. 25-71 accepting the quit claim deed. Darrow 2<sup>nd</sup>; Res. 25-71 is adopted 5-0 roll call.
- Motion by Darrow, 2<sup>nd</sup> by Grant approving remaining fencing claim in amount of \$9,160.00. After discussion, motion passes 5-0.
- Shaffar moved to adopt Res. 25-68 approving the 6<sup>th</sup> St NW improvement project Engineer's Statement of Completion and pay application #4 for the retainage amount of \$17,229.45 to Steele Excavating to be released no sooner than 30 days from this meeting. Grant 2<sup>nd</sup>; Res. 25-68 is adopted 5-0 roll call.
- E. Thompson gave a public works update. Frederiksen updated council on the work being done in the water plant to determine the cause of the damaged VFDs and the chemical feed inadequacies now that the splash pad is in operation. The mayor asked to discuss item 22 – Splash Pad Use Policy at this time. There has recently been damage at the splash pad but has been determined by video to be accidental. The damaged piece will not be replaced at this time but the spray mechanism has been repaired, and the pad is operational. There was further discussion of repairs that need to be made including replacement of the feature boots and

removal of the acrylic surfacing. Adding a recirculation unit to the pad was discussed. There was no action taken but it is noted that the splash pad is currently operational.

- Darrow moved to adopt Res. 25-72 approving pay application #1 in amount of \$210,425.00 to WRH for the Lift Station project. Quick 2<sup>nd</sup>. Frederiksen answered questions from the council regarding the project and what items were included in the pay application. Bearden noted that the closing of the SRF is not expected until the end of July because of missing documentation for the project but believes that the engineer has since provided that. Frederiksen said he will check on that. Res. 25-72 is adopted 5-0 roll call.
- Yates provided a report of delinquent accounts that have been determined to be uncollectible. This year's list is composed of 12 accounts all totaling \$443.45. Shaffar moved to adopt Res. 25-73 approving that the 12 accounts totaling \$443.45 be written off. Grant 2<sup>nd</sup>; Res. 25-73 is adopted 5-0 roll call.
- Shaffar moved to adopt Res. 25-74 authorizing the disposal of the 1941 Road Grader. Grant 2<sup>nd</sup>; Res. 25-74 is adopted 5-0 roll call. The clerk has prepared the advertisement.
- J. Toyne was not present but provided a written electric department update.
- Grant moved to adopt Res. 25-69 approving FY26 budgeted wage increases. Darrow 2<sup>nd</sup>; Res. 25-69 is adopted 50- roll call.
- Darrow moved to adopt Res. 25-70 approving the sale of a police department 2024 Tahoe to Howard County for \$64,500.00. Grant 2<sup>nd</sup>; Res. 25-70 is adopted 5-0 roll call.
- Chief Thomas discussed the recent GTSB grant audit. Because of minor time-sheet errors GTSB will withhold \$515.73 from the next disbursement.
- Motion by Shaffar, 2<sup>nd</sup> by Grant to approve claims received too late to make the consent agenda:  
 Menards – City Hall Bldg Maint. - \$15.36  
 Motorola – Police Dept. Plate Reader Subscription - \$1,500.00.  
 Heiman Fire Equipment – Fire Gear - \$9,920.81

Motion passes 5-0.

Motion by Shaffar to adjourn at 7:17 p.m. Hearing no objections, Mayor Pfantz closed the meeting.

**CLAIMS APPROVED 6.17.25**

VENDER	DESCRIPTION	AMOUNT
1st AYD	GLOVES/TOWELS	156.00
ACCESS SYSTEMS	COPIER CHARGE	180.35
AIRGAS	CYLINDER RENTAL	102.00
ALLIANT	NATURAL GAS	832.74
ARNOLD MOTOR	VEHICLE MAINTENANCE	51.91
AT&T MOBILITY	SCPD WIRELESS	335.85
BORDER STATES	SAFETY CLOTHING	1,654.45
BRICK GENTRY	LEGAL FEES	1,320.00
CENTRAL IA DISTRIBUTING	SHELTER SUPPLY	450.00
CSB VISA	OFFICE SUPPLY/FEES	955.42
CLAPSADDLE-GARBER	ENGINEERING SERVICES	10,269.40
CORE & MAIN	TESTING/SUPPLIES	2,819.63
DITCH WITCH	BACKFILL BLADE	4,536.09
FLETCHER-REINHARDT	DISTRB MATRIAL	1,273.31
GANNATT IOWA LOCALIQ	PUBLIC WKS DIRECTOR AD	621.96
HAWKINS	TREATMENT CHEMICALS	3,021.22
HOMETOWN FOODS	PW PONE CHARGE/RR SUPLY	14.39
I&S GROUP INC	ENGINEERING SERVICES	4,532.50
IOWA ONE CALL	LOCATES	123.30
JOHN DEERE FINANCIAL	SEED/SPRAYER/TRAP	226.40
BECKY KIELLY	JANITORIAL	275.00
MCMASTER-CARR	TOOLS/MINOR EQUIP	198.81
MELEE LLC	CONSTRUCTION DOCUMENT	21,920.00

MENARDS-MTOWN	PUBLIC WORKS SUPPLY	283.33
MICROBAC LABS	TESTING	466.00
MID-IOWA ENTERPRISE	PUBLICATIONS	115.42
MIKE WALTON	WINDOW CLEANING	55.00
MUNICIPAL MGMT CORP	LEAK DETECTION	1,000.00
NELSON FABRICATION	FORD F350 PUMP REPAIR	1,888.77
NEW CENTURY FS	FUEL CHARGES	3,928.69
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,197.04
PETTY CASH FUND	REIMBURSEMENT	37.29
PFANTZ INSURANCE	BOILER & MACHINERY 25/26	6,163.00
PRAIRIE WASTE	GARBAGE SERVICES	380.68
RANDY'S PEST CONTRL	PEST CONTROL	185.00
RESCO	44 POLES	16,940.00
TIMES REPUBLICAN	PW DIRECTOR AD	240.00
US CELLULAR	FIRE/EMS CELL	110.43
US CELLULAR	PHONE/IPAD CHARGES	456.15
WENDLING QUARRIES	STREETS 1" CLEAN	1,522.44
WESCO DISTRIBUTING	WIRE	15,137.08
	<b>CITY SUB-TOTAL</b>	<b>105,977.05</b>
PAYROLL	05.23.25	29,047.41
PAYROLL	PITZEN LEAVE PAYOUT	2,321.26
PAYROLL	06.06.25	34,039.01
P. MONNAHAN	DEPOSIT RETURN	79.47
IFA	SEWER NOTE PAYMENT	52,710.00
IFA	R/O PLANT NOTE PAYMENT	142,853.99
SCHINDLER	ELEVATOR CONTRACT	3,010.47
IDR	SALES/USE TAX	7,136.65
IDR	WET	2,472.02
CENTRAL STATE BANK	REFUNDING LOAN PAYMENT	94,676.25
UMB	3RD ST NW LOAN PAYMENT	119,543.75
RPGI	PURCHASED POWER	78,063.43
ADVANTAGE ADMIN	MONTHLY FEE	47.25
ADVANTAGE ADMIN	MONTHLY CLAIMS	1,914.15
PSN	MONTHLY FEE	84.90
CASEY'S	PD FUEL	213.84
	<b>MID-CYCLE SUBTOTAL</b>	<b>568,213.85</b>
	<b>TOTAL CONSENT</b>	<b>674,190.90</b>
	<b>TOTAL CONSENT BY FUND</b>	
GENERAL		29,956.55
ROAD USE		8,180.25
DEBT SERVICE		214,220.00
CAPITAL PRJ		32,189.40
WATER UTILITY		159,072.59
SEWER UTILITY		61,940.10
LAGOON PRJ		4,532.50
ELECTRIC UTILITY		163,580.11
STORM SEWER		519.40
	<b>TOTAL</b>	<b>674,190.90</b>
	<b>MAY 2025 REVENUE</b>	
GENERAL		32,347.95
ROAD USE		47,318.55
E'E BENEFIT LEVY		3,983.41
LOST		17,627.66
DEBT SERVICE LEVY		5,052.88

KAUFFMAN	508.22
WATER UTILITY	38,118.16
WATER IMPRV	5,167.80
SANITARY SEWER	30,414.92
SEWER IMPRV	9,528.22
ELECTRIC UTILITY	151,793.59
STORM SEWER	5,531.13
<b>TOTAL</b>	<b>347,392.49</b>

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk